

## Avenbury Parish Council

**Councillor - You are summoned to the Ordinary Meeting of Avenbury Parish Council, which will be held at The Public Hall, Bromyard, HR7 4DZ, on Tuesday 16<sup>th</sup> January 2024 at 7.00 pm**

### AGENDA

1. **Apologies** - to receive, consider and approve apologies for absence.
2. **Declarations of interest and written requests for dispensations**
3. **Minutes** - to receive, approve and sign the Minutes of the meetings held on 28<sup>th</sup> November 2023.
4. **Public Participation (10 Minutes)**
  - 5.1 Ward Councillors Report – to receive a brief verbal report from Ward Cllr. Chowns.
  - 5.2 Questions from residents on parish matters.
  - 5.3 Safer Neighbourhoods Team – to receive an update if available.
5. **Planning** – to comment on applications for determination by Herefordshire Council.
  1. P233780/FH – Chelston, Munderfield, Bromyard, HR7 4JU  
Proposed ground floor extension.
6. **Finance Report**
  1. To consider the following invoices for online or cheque payment.

| Reference | Payee      | Amount £ | VAT   | Goods/Service            |
|-----------|------------|----------|-------|--------------------------|
| 13147     | Autela     | 48.32    | 9.66  | Q3 payroll               |
|           | HMRC       | 174.20   | -     | PAYE                     |
| 9421      | J D Poyner | 430.00   | 86.00 | Ground maintenance       |
|           | J Eva      | -        | -     | Clerk salary – Dec & Jan |
  2. To consider a budget monitoring report; receipts received, confirmation of bank balances, and bank reconciliation to 16<sup>th</sup> January 2024.
7. **Herefordshire Association of Local Councils (HALC)**  
To consider subscription renewal for 2024/25 at a cost of £445.76.
8. **Budget 2024/25** - to consider and approve the budget for 2024/25.
9. **Precept 2024/25** - to approve the Precept for 2024/25.
10. **Items for Information**  
Public Realm Round Up – December  
HALC Info Corner – December (inc. info on D-Day 80 & Parish Footpath Officer)  
Plant Protection Regs 2020 – email from H&S Manager at HC
11. **Correspondence** – to note any correspondence received.
12. **Items for the next Agenda**
13. **To confirm meeting dates for 2024, as below.**  
19<sup>th</sup> Mar, 21<sup>st</sup> May, 16<sup>th</sup> Jul, 17<sup>th</sup> Sep, 19<sup>th</sup> Nov and 10<sup>th</sup> Dec (budget).

**Avenbury Parish Council**

**14. Clerks Salary – Pay Award 2023-24**

To approve Pay Award and consider recommendation from HALC.

**Date posted 10-01-2024 Jennifer Eva - Parish Clerk**

**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT**