

AVENBURY PARISH COUNCIL

**Minutes of a meeting of Avenbury Parish Council held on
Tuesday 16th July 2019 at 7.30 pm in the Public Hall – Bromyard**

Present ... Councillors: Gill Churchill (Chairman), Ian Jones, Wendy Smith.

In attendance ... Lynda Wilcox (Acting Clerk) HALC.

1. **Apologies for absence** were accepted from Yvonne Berry and Alma Westwood.
2. **Declarations of interest & written requests for dispensation ...** There were none.
3. **Minutes of the previous meeting ... 16th May 2019.**
 - 3.1 In the absence of draft minutes, it was RESOLVED to consider them at the next meeting.
4. **Open Session:**
 - 4.1 Ward Councillor ... Ellie Chowns was not able to be present.
 - 4.2 Views of local residents on parish matters ... There were no local residents present.
5. **Finance**
 - 5.1 Members considered hiring or purchasing a SID (Speed Indicator Device) and it was RESOLVED not to proceed due to the absence of suitable locations.
 - 5.2 Consideration of outstanding payments ... It was noted that there were no outstanding invoices for payment.
6. **Neighbourhood Development Plan (NDP)**
 - 6.1 Following consideration, members RESOLVED to undertake a Neighbourhood Development Plan (NDP).
 - 6.2 Members RESOLVED to define the parish area for the proposed NDP.
7. **'Bromyard Employment Land Study 2019'**
 - 7.1 Members considered the above Study.
 - 7.2 It was noted that Bromyard Town Council was in discussion with Herefordshire Council concerning the Study. It was RESOLVED to oppose the contents of the Study and to arrange a meeting between the Chairman and Vice-Chairman and the relevant Planning Officer for Herefordshire Council.

8. **St Mary's Church ...** The Chairman gave an update on the matter and it was RESOLVED to support Herefordshire Council's proposed action.

9. **Date of the next meeting.**

A resolution was passed to exclude the public from the following confidential matter

10. **Employment of new Clerk/RFO (Responsible Financial Officer)**

- 10.1 Members considered a recommendation from the interview panel and unanimously RESOLVED to appoint Jennifer Eva as Clerk/RFO (Responsible Financial Officer) from 1st August 2019 at SCP 17 within the LC1 Scale recommended by the National Joint Council for Local Government Services (NJC) from 1st April 2019.
- 10.2 It was further RESOLVED to appoint Autela for payroll/pension services.
- 10.3 Members considered terms of employment which were RESOLVED in a draft contract to be offered to the new Clerk/RFO.

SIGNED DATE