

**AVENBURY PARISH COUNCIL**

**Minutes of a meeting held on Tuesday 23<sup>rd</sup> November 2021  
at 7pm in the Public Hall, Bromyard**

**Minutes C21/29 – C21/38**

Members Present: Cllrs Gill Churchill (Chairman), Y Berry, A Westwood, I Jones and George Churchill.

In Attendance: J Eva (Parish Clerk). Ward Cllr Ellie Chowns (via telephone from 7:32 pm to 8 pm)

Members of the Public: 0

**C21/29 To receive, consider and approve apologies for absence**  
None.

**C21/30 To receive declarations of interest and written requests for dispensation**  
The following interests were declared;  
- Cllr Gill Churchill and Cllr George Churchill (*distant relatives of applicant*) non-pecuniary interest item C21/36.1 & 2  
- Cllr Westwood non-pecuniary interest C21/36.5.

**C21/31 To receive and approve the minutes of the meeting on 20<sup>th</sup> July 2021**  
**IT WAS RESOLVED** to approve the minutes of 20<sup>th</sup> July 2021 as an accurate account of the meeting.

*Members agreed to consider item C21/32 later in the meeting to enable Cllr Chowns to dial in to provide her War Update.*

**C21/33 Speeding / Traffic Regulation Order (TRO)**

1. To receive an update on the TRO petition for a speed reduction in Munderfield. In 2021, a local resident circulated this petition to villagers in Munderfield. The details of the petition will be forwarded to the clerk for onward submission by the parish council to Herefordshire Council (Local Highways Authority).

Members noted the recent actions undertaken by the parish council to tackle speeding in Munderfield:

- 2020 - arranged an inspection by Balfour Beatty to assess if a speed indicator device (SID) could be installed in Munderfield. The inspection deemed the verges too narrow for a SID to be safely installed and that the required sightlines for the device were not available.
- 2021 - arranged for WM Police Speed Enforcement Team to carry out two separate enforcement checks. The data recorded indicates that the vast majority of drivers are complying with the speed limit. As a result, the WM Police Enforcement team have no plans to carry out further enforcement action in this area.

2. To note that a local landowner has contacted the Clerk with an offer to locate a speed indicator device on their property, along the B4214 through Munderfield. The Clerk has submitted a request to Balfour Beatty for an inspection of this location.

**C21/34 Highways / Footpaths / Greenspaces**

To consider any issues to report to Herefordshire Council / BBLP.

1. Highways

Members commented on the continuing surface deterioration of the B4214, loss of cat's eyes

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and faded lane lines.

**IT WAS RESOLVED** to report these issues to Herefordshire Council.

2. Update from the Footpaths Officer.  
No update available.

Members noted a new stile has been installed on the footpath from Stoke Lane. The stile appears to lack a mounting step which is proving difficult for people to use.

### **C21/35 Finance**

1. Members noted a finance report and bank reconciliation.
2. To consider any invoices for payment – None.
3. Members noted the following payments made between meetings under the clerk's delegated authority.
  - a) J Eva ... Clerk's Jul, Aug, Oct salary
  - b) Autela ... Payroll services ... £50.40
  - c) HMRC ... PAYE ... £161.00

**IT WAS RESOLVED** to approve invoices for payment.

4. To consider and approve the draft budget and precept for 2022/23.  
The draft budget and precept for 2022/23 was considered in detail.  
**IT WAS RESOLVED** to approve the budget for 2022/23 and a precept at £5,450.

*Cllrs Berry and Chowns (via telephone) joined the meeting at 7:32pm*

### **C21/32 Open Session**

1. To receive a brief verbal update report from Ward Councillor Ellie Chowns.  
Cllr Chowns provided a Ward Update which contained the following information:
  - Cllr Chowns monthly Ward Surgeries - 1<sup>st</sup> Monday in Bishops Frome VH.
  - Cllr Chowns has taken part in Sunday litter picks and roadside cleaning.
  - Herefordshire Council:
    - Core Strategy will be reviewed.
    - Budget setting process is ongoing.
    - Tourism promotion work ongoing.
2. To receive the views of local residents on parish matters – none.

### **C21/36 Planning**

To comment on applications for determination by Herefordshire Council.

1. [P214015/F Hollybush House, Munderfield, Bromyard, HR7 4JS](#)  
Proposed general purpose agricultural storage building.  
This application was considered and **IT WAS RESOLVED** to support this application.
2. [P213904/FH 1 Poplars Cottages, Church Road, Avenbury, HR7 4LA](#)  
Proposed side extension to existing dwelling.  
This application was considered and **IT WAS RESOLVED** to support this application.
3. [P213710/RM Land Adjacent to The Willows, Munderfield](#)  
Application for approval of reserved matters following outline approval. 180735/O  
- Outline planning application for the erection of five dwelling houses with garages and access.  
This application was considered and the following issues of concern were identified.
  - Development will affect already poor-quality water pressure to existing properties.
  - Access / road safety – this development is located on a busy road, with no pavements or verges and so sightlines for cars / construction vehicles joining the B4214 is very limited.
  - Increased traffic from new homeowners or construction vehicles are also a

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road safety concern.

- Development design – the proposed design of these properties is not in-keeping with the existing properties and would change the nature of the village.
- River Lugg – the impact on the phosphate and nitrate levels on the River Lugg from a development of this nature must be considered

**IT WAS RESOLVED** to object this application, as per the reasons identified above.

4. [P213711/RM Land adjacent to Lower House, Munderfield, HR7 4JX](#)

Application for approval of reserved matters following outline approval 180678/O for the erection of four dwelling houses with garages and access.

This application was considered and the following issues of concern were identified.

- Development will affect already poor-quality water pressure to existing properties.
- Access / road safety – this development is located on a busy road, with no pavements or verges and so sightlines for cars / construction vehicles joining the B4214 is very limited.
- Increased traffic from new homeowners or construction vehicles are also a road safety concern.
- Development design – the proposed design of these properties is not in-keeping with the existing properties and would change the nature of the village.
- River Lugg – the impact on the phosphate and nitrate levels on the River Lugg from a development of this nature must be considered

**IT WAS RESOLVED** to object this application, as per the reasons identified above.

5. [P214072 – Rose Cottage, Stoke Lane, Stoke Lacy, HR7 4HD](#)

Proposed single storey rear extension, carport and internal & external alterations. This application was considered and **IT WAS RESOLVED** to support this application.

6. Members noted a questionnaire from Herefordshire Council in relation to the Local Plan update.

7. Road Closure – Church Road

Members noted a temporary road closure on Church Road, from The Old Vicarage to the junction with C1135 Avenbury Lane, will take place on Tuesday 4th January 2022.

**C21/37 Correspondence**

None.

**C21/38 To consider meeting dates for 2022**

**IT WAS RESOLVED** for the clerk to circulate a draft meeting schedule to members via email. This will be published on the parish council's website.

With no further business the meeting was closed at 8:14pm

Signed ..... Date .....

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