

## Avenbury Parish Council

### Minutes of the Parish Council Meeting held on Tuesday 24<sup>th</sup> September 2024 at 7pm in the Public Hall, Bromyard

#### Present:

Cllrs Mark Berry, Yvonne Berry, George Churchill, Gill Churchill (Chairman), and Ian Jones.

**In attendance:** Jennifer Eva (Parish Clerk).

#### 1. Apologies for Absence:

None.

#### 2. To receive any Declarations of Interest and Written Requests for Dispensation:

None

#### 3. Minutes of the Previous Meeting:

Members considered the minutes of the Parish Council meeting on the 23<sup>rd</sup> July 2024. It was **RESOLVED** to approve the minutes as true records of the meeting. The minutes were signed by the Chairman.

#### 4. Public Question Time

None.

#### 5. Safer Neighbourhood Team (SNT)

#### 6. Finance

##### 6.1 Finance Report:

Members received a financial report that included the latest bank statement totals (as below), bank reconciliation 1<sup>st</sup> to 31<sup>st</sup> August 2024. Members reviewed the income and expenditure for the first six months of the current financial year.

- a. Business Current Account = £6,283.49
- b. Business Reserve Account = £4,256.75

It was **RESOLVED** to approve the report. The Chairman approved and signed the Bank Reconciliation to 31.08.2024.

##### 6.2 Invoices for payment

Members reviewed the following invoices and **RESOLVED** to approve payment via cheque or online transfer where possible.

- a. Autela Payroll Services ... ref. 14039 ... £68.22 exc. vat.
- b. J Eva ... Clerk's salary September.
- c. HMRC ... PAYE for month 6 ... £58.00.

#### 7. Planning Matters

7.1 Members considered the following application for determination by Herefordshire Council.  
P242118 - The Barn, Avenbury Court, Avenbury, HR7 4LA.  
Proposed installation of a solar photo-voltaic panel array to the SE roof slope.

Type: Full Householder.

It was **RESOLVED** to support this application.

7.2 Appeal Application No & Site: P190111 - Land at Flaggoners Green, South of the A44, West of Panniers Lane, East of Chanctonbury and North of Pencombe Lane, Bromyard, Herefordshire. Appeal Reference: APP/W1850/W/23/3334520

Members noted a verbal update from the Chairman who attended the appeal hearing held on 13<sup>th</sup> August 2024, on behalf of the Parish Council.

## 8. Parish Defibrillator – Munderfield

8.1 To consider quotations for the purchase of a parish defibrillator, cabinet, and installation, with reserve funds.

It was **RESOLVED** to defer this item for consideration at the next meeting as quotations had not been received in time for the meeting.

8.2 To consider the location point for the new machine.

Members considered different installation points for the new defibrillator. Following careful consideration, it was **RESOLVED** to install the defibrillator on the public green, in the centre of Munderfield. This site is very visible for residents and passing drivers and it covers the most densely populated area of the parish.

## 9. Risk Register

Members reviewed the Risk Register and **RESOLVED** that no new actions were required at this time.

## 10. Roads and Footpaths

10.1 Highways/Footpaths – Members considered the following issues that need reporting to Herefordshire Council.

It was **RESOLVED** to report the deteriorating condition and poor drainage of the B4214 to Herefordshire Council. It was noted that the parish council has previously reported issues which have not been addressed.

10.2 Local Cycling and Walking Infrastructure Plan (LCWIP)

Members noted the Local Cycling and Walking Infrastructure Plan (LCWIP).

## 11. Grounds Maintenance - *to consider any additional works required.*

It was **RESOLVED** to report the condition of the parish highways signage, as some are obscured by overgrown foliage and others have been damaged by passing vehicles.

## 12. Staffing - *to consider a date for the annual staffing review for the Clerk.*

It was **RESOLVED** for the Chairman and Vice Chairman to arrange a suitable date for the Clerk's appraisal. Following conclusion of the appraisal, the Chairman will provide members with an update at the following meeting in November.

## 13. Correspondence - *to note any information or correspondence received.*

- Dr. Ellie Chowns 9<sup>th</sup> September 2024
- Talk Community – September 2024
- Electric Vehicles Webinar

- HC Nation Planning Policy Framework update- 2<sup>nd</sup> September 2024
- HALC Update – inc. HALC Conference information.
- Balfour Beatty Living Places – bi-monthly meetings.

**14. Next Ordinary Meeting**

14.1 To note the date of the next ordinary meeting: 19<sup>th</sup> November 2024

14.2 To raise items for the next meeting (*no discussion*).

With no further business the meeting was closed at 7.33pm

Signed by Cllr Gill Churchill ..... Dated .....

DRAFT