

MINUTES OF AN EXTRAORDINARY MEETING OF AVENBURY PARISH COUNCIL HELD ON TUESDAY 28TH MAY 2024, AT 7PM IN THE PUBLIC HALL

MEMBERS PRESENT: Cllrs Gill Churchill, Yvonne Berry, George Churchill, and Ian Jones.

ALSO, PRESENT: Jennifer Eva (Parish Clerk).

1. APOLOGIES

1.1 Apologies for absence were received and accepted from Cllr Mark Berry (work).

2. DECLARATIONS OF INTEREST

2.1 None.

3. FINANCE – Annual Governance and Accountability Return 2023/24 (AGAR)

3.1 End of Year Finance Report and Bank Statements

It was **RESOLVED** to approve the EOY report and final bank statements.

3.2 Internal Audit

Members received and considered the report from the Internal Auditor.

It was **RESOLVED** to approve the Internal Audit report and recommendations.

3.3 AGAR Governance Statement – Section 1 for the financial year to 31.03.2024

Members considered the statement and responded 'YES' to each of the first eight assertions, 'N/A' to the ninth assertion. It was unanimously **RESOLVED** that the Chair and Clerk sign.

3.4 AGAR Accounting Statements – Section 2 for the financial year to 31.03.2024

Councillors reviewed S2 AGAR, the Accounting Statements.

It was unanimously **RESOLVED** that the Chair and Clerk/RFO sign.

3.5 Period for the Exercise of Public Rights

It was unanimously **RESOLVED** to agree the dates for the Public Inspection of the Accounts commencing on 17th June 2024 to 26th July 2024. Notices will be displayed on on the parish noticeboard and Council website.

3.6 Certificate of Exemption – as the Council's higher gross income did not exceed

£25,000.00 in the year to 31st March 2024, Members **RESOLVED** to certify the Council as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities Regulations 2015).

3.7 Members considered the Clerk's delegated authority to make payments between

meetings, as required. It was **RESOLVED** to approve the Clerk's delegated authority to process payments between meetings in line with the Council's Financial Regulations.

3.8 To consider invoices for payment.

Payee	Ref	Goods	Net Amount £	VAT %	Total
HALC	H2214	Internal Audit 2023/24	250.00	20.00	300.00
BWTC		Room hire	10.00	0	10.00
ICO		Information Commissioner	35.00	0	35.00
HMRC		PAYE	174.00	0	174.00
HMRC		PAYE	130.40	0	130.40

4 PARISH COUNCIL INSURANCE

4.1 Members considered quotations for 2024/25 insurance renewal.

It was **RESOLVED** to accept a quotation from Gallagher Insurance for the Council's annual insurance renewal.

With no further business the meeting was closed at 7.30pm

Signed by Cllr Gill Churchill Dated