

AVENBURY PARISH COUNCIL
c/o 6 Callow End
Ledbury
Herefordshire
HR81BG

Tel: 07925 036852
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AGENDA C22/1 – C22/13

Thursday 19th May, 2022

To: All Members

You are summoned to attend the Annual Meeting of the parish council to be held at Bromyard Community Hall, on Tuesday 24th May, 2022 at 6:45pm for the purpose of transacting the business identified on the Agenda below.

Yours sincerely,



Jennifer Eva
Parish Clerk

Members: Cllrs Gill Churchill (Chairman), Y Berry, A Westwood, I Jones, and G Churchill.

AVENBURY PARISH COUNCIL

Councillors are hereby summoned to attend the Annual Meeting of the Parish Council on Tuesday 24th May 2022 at 6:45pm, at Bromyard Community Hall

AGENDA

C22/1 Election of a Chairman of the Parish Council for 2022/23

The Chairman will then sign a Declaration of Acceptance of Office.

1. Election of a Vice Chairman of the Parish Council for 2022/23.

C22/2 To receive, consider and approve apologies for absence

C22/3 To receive declarations of interest and written requests for dispensation

Councillors are reminded to review their Declarations of Interests held with HC.

C22/4 To receive and approve the minutes of the meeting on 15th March 2022

C22/5 Open Session

1. To receive a report update report from Ward Councillor Chowns.
2. To receive the views of residents on parish matters. *(Decisions cannot be made on items not on the agenda) This item to be limited at the discretion of the chairman.*

C22/6 To review areas of responsibilities and regular financial checks

1. Footpaths Officer
2. Quarterly finance check / bank reconciliation
3. Bank signatories

C22/7 To review Avenbury Parish Council policies and (re)adopt them and adopt

1. Standing Orders
2. Code of Conduct
3. Financial regulations
4. Complaints procedure
5. Media & Press policy
6. Policy for reviewing Planning Applications
7. Urgent Business between meetings policy
8. Scheme of Delegation to the RFO
9. Equality policy

C22/8 Finance

1. To consider invoices for payment.
 - a) Hiscox Insurance Company Ltd ... PC insurance renewal ... £394.70.
 - b) Clerk ... salary May 2022.
2. To note payments made between meetings under Clerks Delegated Authority *(Finance Regulations item 5.5)*
3. To note receipt of the first part of the Precept 2022/23.
4. To consider the Council's risk register and consider any changes.

C22/9 Planning

1. Neighbourhood Development Plan (NDP) – to consider dates for a public

- meeting.
2. [Stoke Lacy Regulation 16 NDP](#) consultation 18th May – 29th June 2022 – to consider making a comment to Herefordshire Council.
 3. [Planning Re-consultation - 204220](#) - The Brynn, A465 From Panniers Lane To Cowarne Cottage, Stoke Lacy, Herefordshire, HR7 4HA
To note that this application is ON HOLD DUE TO PHOSPHATES - Proposed conversion of existing buildings into 3 holiday let units together with associated site works.

C22/10 Highways / Footpaths / Greenspaces / Environment

1. To consider any footpath or highway issues to report to Hrfd Council.
2. To note an update from the Footpaths Officer.

C22/11 Information Section and Correspondence

- a) Local Policing Community Charter – to consider signing up to the charter and identifying 3 Policing priorities for the parish.

C22/12 To raise items for the next scheduled parish council meeting – no discussion

C22/13 To consider a date for an extraordinary meeting

Jennifer Eva, Parish Clerk

Date: 19th May 2022