

offAVENBURY PARISH COUNCIL

**Minutes of a meeting held remotely on Thursday 6th May 2021
at 7pm via Zoom video conferencing**

Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020)

Minutes C21/1 – C21/12

Members Present: Cllrs Gill Churchill (Chairman), Y Berry, I Jones and G Churchill.
In Attendance: J Eva (Parish Clerk) and Ward Cllr Chowns.
Members of the Public: 0

C21/1 Election of a Chairman of the Parish Council for 2021/22

Councillor Gill Churchill was unanimously re-elected as Chairman and duly signed her declaration of acceptance of office as Chairman.

C21/2 Election of a Vice Chairman of the Parish Council for 2021/22

Councillor Yvonne Berry was unanimously elected as Vice Chairman.

C21/3 To receive, consider and approve apologies for absence

Apologies for absence were received from Cllr Westwood (IT connectivity issues).

Cllr Chowns joined the meeting.

C21/4 To receive declarations of interest and written requests for dispensation

There were no declarations made.

**C21/5 To receive and approve the minutes of the meeting on 23rd March 2021
IT WAS RESOLVED to approve the minutes.**

C21/6 Open Session

1. Ward Councillor Ellie Chowns provided the following verbal update: - Children/Young People's Services – damning judgement made by the Family Courts of Justice. In light of the serious failings identified in this case a number of response measures have been implemented and detailed reviews will be carried out. This is a top priority for Paul Walker, the newly appointed Chief Executive of Herefordshire Council.
2. Views of local residents on parish matters – no residents were present.

Cllr Chowns left the meeting at 6:32pm.

C21/7 To review and adopt Parish Council Policies;

1. NALC Model Standing Orders
2. Herefordshire Council Code of Conduct
3. Scheme of Delegation
4. Urgent business between meetings
5. Media and Press Policy
6. Equality Policy
7. Financial Regulations

IT WAS RESOLVED to adopt policies 1-7 as presented.

Signature/Initial

C21/8 Finance

1. Reconfirmation of signatories on the Council bank account.
IT WAS RESOLVED that all five members will become signatories for 2021/22.
2. Payments made between meetings under Clerks Delegated Authority.
 - a) Clerk ... February/March/April salary payments.
 - b) HMRC ... PAYE payment ... £ 161.00.
 - c) HALC ... annual member subscription ... £337.56.**IT WAS RESOLVED** to note the payments as listed above.
3. Precept 2021/22
IT WAS RESOLVED to note receipt of the first part of the Precept 2021/22.

C21/9 Highways / Footpaths / Greenspaces / Environment

1. Highways / Footpaths – issues for Herefordshire Council / BBLP
Footpaths – Cllr George Churchill reported that there is a stile in need of repair and a footpath that appears to have been re-routed. Cllr Churchill will provide the exact locations of these issues to the Clerk who will report the matters directly to Herefordshire Council.
Footpaths – members were informed that a local resident has kindly offered to become the volunteer Footpaths Officer for the Parish.
IT WAS RESOLVED to accept this offer and appoint Sheenagh Davis as the local Footpaths Officer for an initial 6-month period.
2. Traffic Regulation Order (TRO) Petition
Members noted that a local resident has started to circulate the TRO petition to residents which will accompany an application to Herefordshire Council for a speed reduction through Munderfield.

C21/10 Correspondence

- Members noted the following correspondence which was circulated via email:-
- Lynda Wilcox, CEO, HALC ... future of remote meetings
 - NALC Statement on the High Court judgement on remote meetings

C21/11 Items for the next agenda

- Neighbourhood Development Plan
- Traffic Regulation Order

C21/12 Date of the next meeting – June 2021 (TBC)

With no further business the meeting was closed at 6:37pm

Signed Date

Signature/Initial

DRAFT

Signature/Initial