

AVENBURY PARISH COUNCIL

Minutes of an Extraordinary Meeting held on Thursday 29th June 2023 at 7pm in The Public Hall, Bromyard

Members Present: Cllrs Gill Churchill (Chairman), Y Berry, I Jones, G Churchill and
M Berry.

In Attendance: J Eva (Parish Clerk).

1. To receive, consider and approve apologies for absence

Apologies were received from Ward Councillor Chowns.

2. To receive declarations of interest and written requests for dispensation

None.

3. To complete the AGAR External Audit form for 2022 – 2023:

3.1 To consider the Internal Audit Report.

The parish council considered the internal audit report and noted the recommendations.

3.2 To consider the Annual Return Governance Statement.

The parish council considered the Annual Return Governance Statement.

It was RESOLVED to approve the statement. The Chairman and the Clerk were authorised to sign the form on behalf of the Parish Council.

3.3 To consider the Accounting Statement.

The parish council considered the Accounting Statement.

It was RESOLVED to authorise the Chairman to sign it on behalf of the Parish

3.5 To consider submission of a Certificate of Exemption.

The parish council considered submission of a Certificate of Exemption.

It was RESOLVED to approve the submission of a Certificate of Exemption.

3.6 To consider dates for the Exercise of Public Rights.

The parish council considered the dates for the Exercise of Public Rights.

It was RESOLVED to approve the following dates 30.06.2023 to 10.08.2023.

4. Finance.

4.1 To approve invoices for payment.

Ref	Payee	Amount £	VAT	Goods/Service
1	HALC	220.00	44.00	Internal Audit
2	HMRC	174.00	-	PAYE Q1
3	J. Eva	-	-	June Salary

4.2 To note payments made since the last meeting.

None.

5. Date of the next scheduled meeting: 18th July 2023 at 7pm.

With no further business the meeting was closed at 7:25pm

Signed Date